Financial Aid – Care and Respite 2023-2024

Trait d'Union Outaouais

Updated March 15, 2023

Fund amount: $50,000

Criteria:

- Be registered as a member of TUOI in the "Family" category.
- Be the parent or adoptive parent to an autistic (ASD) child, teenager or adult living in the same household.
- Use Respite or Specialized Care and Supervision services between April 1, 2023 and March 31, 2024.

Definitions:

- **Respite:** Respite is a service in or outside the home where a care worker temporarily replaces the family caregiver with the autistic person, so that the family caregiver can take a few hours to rest and fulfill personal obligations. Respite can take place at home or in a community resource.
- **Care and Supervision:** Care (for a child) or Supervision (for adults) covers habitual care duties when a family caregiver living with an autistic person has to leave the home occasionally for various day-to-day activities. These services are usually planned ahead. They can take place at home or in a community resource.

Fund allocation criteria:

- One request per TUOI member family per year.
    - 1 autistic child: Up to $1,200
    - 2 autistic children: Up to $2,000
    - 3 autistic children or more: Up to $3,000
- Funds are allocated in the order in which the requests are received.
- Funds are allocated until all funds have been reserved or used.

Conditions for reimbursement:

- Reimbursement of 100% of fees, up to a limit of $20/h or $150/day or $300/48h.
- Reimbursement upon submission of completed form and proof of payment (invoice or receipt) detailing the worker's name, contact information, type of service provided, hourly rate, date(s) and number of hours, and signed by the worker or service provider.

Items eligible for reimbursement:

- Registration fee for a day camp, course or leisure activity lasting more than 3 consecutive hours.
- Fees paid to a self-employed worker to accompany the autistic person to a day camp, course or leisure activity lasting more than 3 consecutive hours (equivalent to respite/care service).
- Fees paid to a self-employed worker for a period of respite, care or supervision.

Items NOT eligible for reimbursement:

- Fees exceeding the upper payment limit.
- Services provided by a person residing at the same address as the autistic person.
- Services provided by one of the parents of the autistic person.
- Services provided by an intermediate or long-term residential resource.

- Registration fee for courses or leisure activities lasting less than 3 consecutive hours.
- Services provided by TUOI.
- Personal assistance services (hygiene, eating, ambulation, transfers, etc.)
- Domestic help services (housekeeping, meal preparation, grocery and other shopping, laundry and clothing care, etc.)
- Community support activities such as assistance services required for daily life management, e.g. budgeting, completing forms, meals on wheels, accompaniment, friendly visit services, etc.

Procedure:

- The member applying or their representative completes and submits the application form *Financial Aid – Care and Respite 2023-2024*.
- TUOI assesses the application (a committee including at least one employee and one person in upper management verifies that the criteria are met), then sends an email to the applicant stating the amount reserved for them.
- After using one or more respite or care services, the member submits a Claim for Reimbursement form with a copy of their receipt(s) by email at aidefinancière@traitdunionoutaouais.com
    - One or more receipts can be submitted.
    - Reimbursements are issued monthly, on the last date of accounts payable payments for the month.
- A designated employee validates the claim and follows up with the administrative process for issuing the reimbursement to the member or their representative.

Application Form – Financial Aid – Care and Respite 2023-2024

Claim for Reimbursement Form – Financial Aid – Care and Respite 2023-2024